

## National Speech & Debate Association – Coach Service Citations

A special honor conferred by the National Speech & Debate Association is the **Distinguished Service Award**. A gold key is granted to a coach member for 20 citations, and a bronze plaque is given for each additional 50 citations for the following services. Eligible service activities are specified below:

<table border="0" style="width: 100%;"> <tr><td>Recruiting a new member school .....</td><td style="text-align: right;">2</td></tr> <tr><td>Sponsoring new chapter.....</td><td style="text-align: right;">2</td></tr> <tr><td>Year as District Chair .....</td><td style="text-align: right;">1-3</td></tr> <tr><td>Year as Member of District Committee.....</td><td style="text-align: right;">1</td></tr> <tr><td>Year as Member of Board of Directors.....</td><td style="text-align: right;">3</td></tr> <tr><td>Managing District Tournament/Congress .....</td><td style="text-align: right;">1-3</td></tr> <tr><td>Holding a tournament for ten schools .....</td><td style="text-align: right;">1</td></tr> </table>	Recruiting a new member school .....	2	Sponsoring new chapter.....	2	Year as District Chair .....	1-3	Year as Member of District Committee.....	1	Year as Member of Board of Directors.....	3	Managing District Tournament/Congress .....	1-3	Holding a tournament for ten schools .....	1		<table border="0" style="width: 100%;"> <tr><td>Directing a tournament for ten schools.....</td><td style="text-align: right;">1</td></tr> <tr><td>Service at National Tournament .....</td><td style="text-align: right;">1-3</td></tr> <tr><td>Author an article in <i>Rostrum</i>.....</td><td style="text-align: right;">1-3</td></tr> <tr><td>Author a journal article about the Association .....</td><td style="text-align: right;">1-3</td></tr> <tr><td>Represent the Association at a convention .....</td><td style="text-align: right;">1-3</td></tr> <tr><td>Association-sanctioned Public Service Projects .....</td><td style="text-align: right;">1-5</td></tr> <tr><td>Other service requested by Board of Directors .....</td><td style="text-align: right;">1-5</td></tr> </table>	Directing a tournament for ten schools.....	1	Service at National Tournament .....	1-3	Author an article in <i>Rostrum</i> .....	1-3	Author a journal article about the Association .....	1-3	Represent the Association at a convention .....	1-3	Association-sanctioned Public Service Projects .....	1-5	Other service requested by Board of Directors .....	1-5
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*Note:* In cases of variable number of citations to be granted, the Executive Director shall determine the final number. Approved citations shall be returned to the chapter and retained until the required number for an award has been attained. At that time, the coach should send the form(s) back to the national office to claim the award.

Coaches must apply for citations within two years of the date of the service activity. Signature of a school administrator is required only if the service activity has not been established by national record or by attaching documentation. Whenever a member is entitled to a citation, this form should be filled out and sent to the national office. The service should be described by citing the date/time, place, name, or event so as to establish its identity beyond possibility of confusion with any similar one.

<i>Coach Name</i>	<i>Chapter</i>	<i>State</i>

<i>Date/Time</i>	<i>Description (Place, Name, and/or Event)</i>	<i>Possible Citations</i>

<i>Coach Signature</i>	<i>Date</i>	<i>Principal/Superintendent Signature</i>	<i>Date</i>



<i>Citations Allowed</i>	<i>Executive Director Signature</i>	<i>Date</i>